

Waukee Public Library
Board of Trustees Minutes
Tuesday, June 11, 2024
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

President Micki Henderson called the meeting to order at 5:31 PM.

2. ROLL CALL

Board of Trustees members in attendance: Micki Henderson, Melissa Marwedel, Connie Thienes, Miranda Djukic. Liaisons in attendance: Kristine Larson, Library Director

3. APPROVAL OF AGENDA

Thienes moved to approve the agenda. Marwedel seconded. Ayes: 4 Nays: 0. Motion carried.

4. MINUTES FOR APPROVAL – Regular meeting 5/14/2024

Djukic moved to approve the minutes. Thienes seconded. Ayes: 4 Nays: 0. Motion carried.

5. PUBLIC COMMENTS – None

6. ACTION ITEM – APPROVAL OF BILLS

The largest expenditure categories during May 2024 were for Books/Films (\$9,234.35) and for the Summer Reading program (\$4,397). All invoices were for planned expenditures.

Marwedel moved to approve the bills. Thienes seconded. Ayes: 4 Nays: 0. Motion carried.

7. REPORTS

a. Budget Report – 12% of the budget remains for the last month of the fiscal year. Unspent funds go back to the City General Fund after the end of the fiscal year.

b. Director's Report

- The Teen Librarian position has been filled.
- The Marketing Specialist has resigned. The position will be posted in July.
- There are Public Services positions open that will be filled later in the summer (currently filled by seasonal staff).
- 2,500 patrons signed up for the Summer Reading program.
- The Library is offering a lot of programs this month.
- The Mayor will appoint 3 new Trustees next week to replace Miranda Djukic and Connie Thienes, who completed 2 board member terms, and Anna Phelps, who is moving out of the area served by the Library.
- New Board officers will be elected at the July meeting.

c. Personnel Committee – did not meet

d. WPL Friends Foundation Report

- The Flower Power fundraiser raised approximately \$600 this year
- The May book sale raised \$4,300
- The Foundation’s next meeting is August 6th

e. Ways and Means Committee – did not meet

f. Legislative Update – did not meet

8. ADJOURNMENT

Marwedel moved to adjourn the meeting. Djukic seconded. Ayes: 4 Nays: 0. Motion carried.

Board adjourned the meeting at 5:50 PM.

****Minutes submitted by Connie Thienes, Board Secretary****

President

Vice President