

Waukee Public Library
Board of Trustees Minutes
Tuesday, July 9, 2024
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

President Micki called the meeting to order at 6:35 p.m.

2. ROLL CALL –

The following Board of Trustees members were in attendance: Micki Henderson, Melissa Marwedel, Darcy Burnett, Anna Eichhorn, and Lela Scott. Liaisons in attendance:

Liaisons in Attendance:

Kristine Larson – Library Director

Other? _____

3. APPROVAL OF AGENDA

Burnett moved to approve the agenda. Marwedel seconded the motion. Ayes: 5 Nays: 0
Motion carried.

4. MINUTES FOR APPROVAL – Regular Meeting 06-11-2024

Marwedel moved to approve the agenda. Eichhorn seconded the motion. Ayes: 5 Nays: 0
Motion carried.

5. PUBLIC COMMENTS – None

6. ACTION ITEM – APPROVAL OF INVOICES

There are many building issues. The partition needs to be replaced, and the business with the wall went out of business and it has been tough finding another business.

Burnett moved to approve invoices. Eichhorn seconded the motion. Ayes: 5 Nays: 0
Motion carried.

7. ACTION ITEM – APPOINTMENT OF OFFICERS

- Treasurer: Anna Eichhorn
- Secretary: Lela Scott
- Vice President: Melissa Marwedel
- President: Micki Henderson

Eichhorn moved to approve officers. Marwedel seconded the motion. Ayes: 5 Nays: 0
Motion carried.

8. ACTION ITEM – APPOINTMENT OF COMMITTEES

- Personnel Committee: Micki Henderson, Darcy Burnett

- Ways & Means Committee: Darcy Burnett, Lela Scott
- Legislative Advocacy Committee: Darcy Burnett, Anna Eichhorn, Melissa Marwedel,
- WPLFF Liaisons: Lela Scott

David and Emily will receive an email asking what committees they would like to serve on. We tabled the approving committee list.

9. REPORTS

- a. Budget Report – Insurance went up. Any unspent funds will go back to the City’s general fund.
- b. Director’s Report
 - a. Hiring has been a challenge.
 - i. Public Service position still posted
 - ii. Filling permanent PT positions
 - iii. Digital Marketing Specialist position posted – closes 7.23.24
 - b. 3300 people signed up for the summer reading challenge, which surpasses last year's total. Ends 7.31.24.
 - c. BINGO program starts in August
 - d. Outreach Van
 - i. Going with gas instead of electric due to insufficient charging infrastructure.
 - ii. Bidding opens on Thursday for the gas van.
 - iii. The van will function much like the electric bike but will be used year-round. Transport materials to other locations.
- c. Personnel Committee – Did not meet
- d. WPL Friends Foundation Report – Did not meet
- e. Ways and Means Committee – Did not meet
- f. Legislative Update – Did not meet

10. ADJOURNMENT

Burnett moved to adjourn the meeting. Eichhorn seconded the motion. Ayes: 5 Nays:0
Motion carried.

The board adjourned the meeting at 6:05 PM.

****Minutes submitted by Lela Scott, Board Secretary****