

**Waukee Public Library
Board of Trustees Minutes
Tuesday, August 14, 2018
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

President Megan Stoullil called the meeting to order at 6:30 p.m.

2. ROLL CALL

Board of Trustees in attendance: Megan Stoullil, Jared Starkweather, Kayt Gabrielson, Kaba Kayembe, Miranda Varner, Kelli Huerter, and Connie Thienes

Liaisons in attendance: Kristine Larson

Board of Trustees not in attendance: None

3. APPROVAL OF AGENDA

Gabrielson moved to approve the agenda. Starkweather seconded. Ayes: 8. Nays: 0. Motion carried 8-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 07-10-18

Starkweather motioned to approve the minutes. Thienes seconded. Ayes: 8. Nays: 0. Motion carried 8-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills. Bills included a lot of year-end expenses and New Year expenses as the FY starts in July. Bills heavy with HVAC repair expenses in July.

Kayembe motioned to approve the bills. Gabrielson seconded. Ayes: 8. Nays: 0. Motion carried 8-0.

7. REPORTS

a. Budget Report: Larson presented the budget report. FY started in July: only concern as of now is continued building maintenance expenses.

b. Library Director's Report: Larson presented the Director's report. Power outages has forced closure of library a few times. A garbage truck collided with the building and caused damage which needs to be repaired. Summer reading - over 2,000 enrolled with a 90% completion rate vs 60% completion last year. Next year's summer reading will have a space theme. Multiple new hires starting as summer help has ended.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Wine and Canvas event took place and was a success.

e. Ways and Means Committee: Did not meet.

f. Strategic Plan Update: Larson reported on strategic plan progress which included reporting on Saturdays in Centennial for next summer, upcoming blood drive, Nile Kinnick programming and upcoming Jack Trice programming.

8. ADJOURNMENT

Gabrielson motioned to adjourn the meeting. Starkweather seconded. Ayes: 8. Nays: 0. Motion carried 8-0.

Board President Megan Stoullil adjourned the meeting at 6:51 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR TUESDAY, SEPTEMBER 11, 2018 AT 6:30 P.M.