

**Waukee Public Library
Board of Trustees Minutes
Tuesday, September 11, 2018
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

President Megan Stoullil called the meeting to order at 6:30 p.m.

2. ROLL CALL

Board of Trustees in attendance: Megan Stoullil, Jared Starkweather, Kayt Gabrielson, Kaba Kayembe, Kelli Huerter, and Connie Thienes

Liaisons in attendance: Kristine Larson

Board of Trustees not in attendance: Miranda Varner

3. APPROVAL OF AGENDA

Starkweather moved to approve the agenda. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 07-10-18

Kayembe motioned to approve the minutes. Huerter seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills. Bills heavier with Consultant fees. Annual subscription fees (2) were up for renewal. Kayembe motioned to approve the minutes. Gabrielson seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

7. REPORTS

a. Budget Report: Larson presented the Director's report. Looking good so far. Consultant fees not budgeted for.

b. Library Director's Report: Larson presented the Director's report. Soffit project completed. Roof repaired from garbage truck collision. Work session about HVAC in the next couple weeks. Art hanging system being installed in meeting room to start art gallery/displays. September is national library card sign up program. Baby garden furniture coming in and set up in September. New self-check out area in progress. Voter registration drive this month.

c. Personnel Committee: Did not meet. Will meet in October.

d. WPL Friends Foundation Report: Next event in November; Knotty Nail at the Community Center.

e. Ways and Means Committee: Will be meeting 9/11.

f. Strategic Plan Update: Lunch and Learn programs to start taking place once a month. Introvert Book Club begins this month. Jack Trice program on 9/16.

8. ADJOURNMENT

Gabrielson motioned to adjourn the meeting. Starkweather seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

Board President Megan Stoullil adjourned the meeting at 6:47 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR TUESDAY, OCTOBER 9, 2018 AT 6:30 P.M.