

**Waukee Public Library
Board of Trustees Minutes
Tuesday, November 12, 2018
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Megan Stoullil called the meeting to order at 6:31 p.m.

2. ROLL CALL

Board of Trustees in attendance: Megan Stoullil, Jared Starkweather, Kayt Gabrielson, Kaba Kayembe, Kelli Huerter, Connie Thienes, and Miranda Varner
Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Gabrielson moved to approve the agenda. Starkweather seconded. Ayes: 7. Nays: 0.
Motion carried 7-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 10-09-18

Kayembe motioned to approve the minutes. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

5. PUBLIC COMMENTS

Ethan Hansen from Waukee Public High School, assigned to go to public meetings for course work.

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills. Note: Last of Consultant fees for soffit.
Starkweather motioned to approve the minutes. Huerter seconded. Ayes: 7. Nays: 0.
Motion carried 7-0.

7. REPORTS

a. Budget Report: Larson presented the Director's report. Nothing to speak of except consultant fees and staying up to date on the start of the renovations/repairs. A little over, but very close to budget.

b. Library Director's Report: Larson presented the Director's report. Circulation up in October. New carpet installed in story time room this week and the paint is complete. Sold previous kids' tables and replaced with new. Starting in late-November meeting rooms will not be able to be reserved due to renovations. Quotes for washer/dryer (toys, tablecloths) per requests, was \$12,000 for install due to building structure. Repairs in progress for Coal Mine Museum (lighting, signage, etc).

c. Personnel Committee: Kristine's review took place in October.

d. WPL Friends Foundation Report: No meeting. Next event tomorrow, November 14; Knotty Nail at the Community Center.

e. Ways and Means Committee: Did not meet.

f. Strategic Plan Update: Christmas themed program in December. Winter reading program starts this week (BINGO). Youth department changed out the Imagination Station to a post office. Scavenger Hunt with PAW Patrol. Last local history class was last week and will start again in March (6 in 2019).

8. ADJOURNMENT

Starkweather motioned to adjourn the meeting. Gabrielson seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

Board adjourned the meeting at 6:53 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR TUESDAY, DECEMBER 11, 2018 AT 6:30 P.M.