

**Waukee Public Library
Board of Trustees Minutes
Tuesday, December 11, 2018
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Megan Stoullil called the meeting to order at 6:34 p.m.

2. ROLL CALL

Board of Trustees in attendance: Megan Stoullil, Connie Thienes, Kaba Kayembe, Kayt Gabrielson, Miranda Varner, and Jared Starkweather

Trustees not in attendance: Kelli Huerter

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Starkweather moved to approve the agenda. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 11-12-18

Starkweather moved to approve the agenda. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills.

Thienes motioned to approve the bills. Kayembe seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

7. REPORTS

a. Budget Report: Larson presented the Budget Report.

b. Library Director's Report: Larson presented the Director's Report. 39 People at the Carol Tea event, pictures online. Christmas crafts and Santa time this week. Bid opening for HVAC project on 12/12. Senior Librarian position opens this week.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Discrepancy with Easter Egg hunt and book sale conflicting dates, team working that out. Summer plans underway for events. Looking for co-sponsorship for summer reading. Approved new books.

e. Ways and Means Committee: Did not meet.

f. Strategic Plan Update: Learning history programs on hiatus for March. Starting plans for summer.

8. ADJOURNMENT

Starkweather motioned to adjourn the meeting. Gabrielson seconded. Ayes: 7. Nays: 0.
Motion carried 7-0.

Board adjourned the meeting at 6:56 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR January 8, 2019.