

**Waukee Public Library
Board of Trustees Minutes
Tuesday, April 9, 2019
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Megan Stoullil called the meeting to order at 6:31 p.m.

2. ROLL CALL

Board of Trustees in attendance: Megan Stoullil, Jared Starkweather, Kelli Huerter, Miranda Djukic, Kayt Gabrielson, Kaba Kayembe, Connie Thienes.

Liaisons in attendance: Kristine Larson and Keri Weston-Stoll

3. APPROVAL OF AGENDA

Huerter moved to approve the agenda. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 03-12-2019

Kayembe moved to approve the agenda. Starkweather seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills.

Starkweather motioned to approve the bills. Huerter seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

7. ACTION ITEM – CHANGE LIBRARY OPENING HOURS ON SATURDAY, JUNE 15, 2019 TO 10:30 A.M. TO ACCOMMODATE WARRIOR LANE ROAD CLSURE DUE TO BACCOON RIDE

Gabrielson motioned to approve the time change. Thienes seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

8. ACTION ITEM – RECONSIDERATION REQUEST

Larson presented attached report of Reconsideration Committee in reference to Citizens Request for Reconsideration.

Starkweather motioned to approve Reconsideration Committee Report recommendation. Kaymebe seconded. Ayes: 7. Nays: 0. Motion carried 7-0.

9. REPORTS

- a. Budget Report: Larson presented the Budget Report. Budget and Expenses are tracking well.
- b. Library Director's Report: Larson presented the Director's Report. Senior Librarian 2nd interviews for 4 candidates are this Friday, the Foundation received 3rd place for Veridian competition and a \$500 check will be at the Veridian Ribbon cutting 4/16 which Larson will accept for the Foundation. The Children's Librarian position is now open as Diana is retiring August 5th. The Public Services Assistant position is being posted soon. HVAC project starts Monday 4/15; weather permitting – should be done around the end of April, the project is weather dependent. Larson represented the library and the Summer Reading program at What's Cooking event where we promoted the space-themed summer reading program, over 150 people interacted.
- c. Personnel Committee: Did not meet.
- d. WPL Friends Foundation Report: April book drive upcoming, trivia event brought 86 people and raised \$1400. The team has requested new teen area furniture, banners, iPads and TVs for children's department.
- e. Ways and Means Committee: Did not meet.
- f. Strategic Plan Update: Keri applied for a STEM grant and was approved – more details to come. Local history program on Granger Homesteads this Sunday, Amish program had about 35 people, knitting program was full. Overall great program attendance.

8. ADJOURNMENT

Starkweather motioned to adjourn the meeting. Gabrielson seconded. Ayes: 8. Nays: 0. Motion carried 8-0.

Board adjourned the meeting at 7:06 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR May 14, 2019.