

**Waukee Public Library
Board of Trustees Minutes
Tuesday, July 09, 2019
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Jared Starkweather called the meeting to order at 6:34 p.m.

2. ROLL CALL

Board of Trustees in attendance: Connie Thienes, Kelli Huerter, Jared Starkweather, Miranda Varner, Emily Shultz and Kaba Kayembe.

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Huerter moved to approve the agenda. Thienes seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 01-08-19

Kayembe moved to approve the agenda. Starkweather seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills for June.

Thienes motioned to approve the bills. Thienes seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

7. ACTION ITEM – ELECT OFFICERS

- President: Jared Starkweather
- Vice President: Kaba Kayembe
- Treasurer: Kelli Huerter
- Secretary: Kayt Gabrielson

8. ACTION ITEM – ELECT COMMITTEES

- Personnel Committee
 - Jared Starkweather
 - Emily Shultz
 - Kelli Huerter
- Ways & Means Committee
 - Kaba Kayembe
 - Connie Thienes
 - Miranda Varner

- WPLFF Liaisons
 - Connie Thienes
 - Miranda Varner

9. REPORTS

- a. Budget Report: Larson presented the Budget Report with amendments.
- b. Library Director's Report: Larson presented the Director's Report. More than 3,000 people have signed up for the summer reading program. Adventure pass checkout (pass to the Zoo, Science Center, and Des Moines Children Museum) will start on July 22. HVAC work is close to being done. Renovation work will start in September.
- c. Personnel Committee: Did not meet.
- d. WPL Friends Foundation Report: Did not meet.
- e. Ways and Means Committee: Did not meet.
- f. Strategic Plan Update: Seventy-five people showed up for the Library bike at Centennial.

10. ADJOURNMENT

Huerter motioned to adjourn the meeting. Thienes seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

Board adjourned the meeting at 6:56 p.m.

**Minutes submitted by Kaba Kayembe, Vice President

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR August 13, 2019.