

**Waukee Public Library
Board of Trustees Minutes
Tuesday, September 10, 2019
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Jared Starkweather called the meeting to order at 6:35 p.m.

2. ROLL CALL

Board of Trustees in attendance: Jared Starkweather, Kelli Huerter, Emily Shultz, Kaba Kayembe, Kayt Gabrielson, and Connie Thienes

Trustees not in attendance: Miranda Djukic

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Gabrielson moved to approve the agenda. Thienes seconded. Ayes: 6 . Nays: 0. Motion carried 6-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 08-13-19

Thienes moved to approve the agenda. Huerter seconded. Ayes: 6 Nays: 0 . Motion carried 6-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills.

Gabrielson motioned to approve the bills. Shultz seconded. Ayes: 6. Nays: 0 . Motion carried 6-0.

7. ACTION ITEM – APPROVAL OF 2020 LIBRARY HOLIDAY SCHEDULE

See attachment of list of Holiday Closings

Shultz motioned to approve. Kayembe seconded. Ayes: 6. Nays: 0 . Motion carried 6-0.

8. REPORTS

a. Budget Report: Nothing out of the ordinary to date.

b. Library Director's Report: HVAC still working on completion, should complete this month; unit already working well. Flooring project in progress, progressing ahead of schedule. City Council plans to do a bolding tour once renovation is complete (around October 14).

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Book sale is October 18-19. Potential policy to deduct 4% from Community Endowment fund into the checking account for use; 4% was due to

the growth rate - was a community suggestion. Multiple fundraising efforts and brainstorming has been topics of meetings.

e. Ways and Means Committee: Did not meet.

f. Strategic Plan Update: Continuing programs, kids programs are starting for fall. Eliza started and is doing well. Working on creating and moving through planning.

10. ADJOURNMENT

Gabrielson motioned to adjourn the meeting. Thienes seconded. Ayes: 6. Nays: 0

Motion carried 6-0.

Board adjourned the meeting at 6:56 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR OCTOBER 8, 2019.