

**Waukee Public Library
Board of Trustees Minutes
Tuesday, October 8, 2019
950 Warrior Lane, Waukee, IA 50263**

1. CALL TO ORDER

Board President Jared Starkweather called the meeting to order at 6:30 p.m.

2. ROLL CALL

Board of Trustees in attendance: Kayt Gabrielson, Emily Shultz, Miranda Djukic, Connie Thienes, and Jared Starkweather

Trustees not in attendance: Kaba Kayembe, Kelli Huerter

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Shultz moved to approve the agenda. Gabrielson seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 09-10-19

Thienes moved to approve the agenda. Gabrielson seconded. Ayes: 5 Nays: 0 . Motion carried 5-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills.

Gabrielson motioned to approve the bills. Djukic seconded. Ayes: 5. Nays: 0 . Motion carried 5-0.

7. REPORTS

a. Budget Report: Nothing out of the ordinary to date; still toward the beginning of the year.

b. Library Director's Report: HVAC still being tweaked, but mainly functioning well. Voter registrations drive had 16 people register in September. Eagle Scouts are supplying new butterfly houses to the library. Next renovations are for painting the lobby and the meeting room.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Foundation purchased new tables and chairs for the teen room. Book sale October 18-19. Glazed Expressions fundraiser November 7. More fundraising ideas needed. Still planning to vote on the 4% policy regarding the Community Endowment fund. Foundation provided \$1500 for ebooks.

e. Ways and Means Committee: Did not meet.

f. Strategic Plan Update: New programs going very well (yoga, conversational English, and screenprinting bags). Digital Scholar programs going very well and will have more STEM this fall.

10. ADJOURNMENT

Gabrielson motioned to adjourn the meeting. Thienes seconded. Ayes: 5. Nays: 0
Motion carried 5-0.

Board adjourned the meeting at 7:13 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR NOVEMBER 12, 2019.