

****PUBLIC NOTICE****

WAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES MINUTES

6:30 P.M., Tuesday, August 11, 2020

950 Warrior Lane – Waukee, IA 50263

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee Public Library Board of Trustees will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.**

The meeting shall be conducted via Zoom at the following link or phone numbers:

Join Zoom Meeting

<https://waukee.zoom.us/j/94265722502?pwd=NHVBMzdaZVkrSm1uN2VJUlhHNmd2QT09>

Meeting ID: 942 6572 2502 Password: 332554

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the Library Director at 978-7931 or klarson2@waukee.org if you have questions or electronic accessibility issues.

MINUTES

1. CALL TO ORDER

Acting President Emily Schultz called the meeting to order at 6:36 p.m.

2. ROLL CALL

Board of Trustees in attendance: Connie Thienes, Emily Schultz, Michelle Henderson, Kayt Gabrielson, and Jared Starkweather joined later

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Thienes moved to approve the agenda. Henderson seconded. Ayes: 4. Nays: 0. Motion carried 4-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 07-11-2020

Henderson moved to approve the minutes. Gabrielson seconded. Ayes: 4. Nays: 0. Motion carried 4-0.

5. PUBLIC COMMENTS None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED Larson presented the bills.

Schultz motioned to approve the July bills. Thienes seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

7. REPORTS

- a. Budget Report: Fiscal year started in July, several annual costs occur early in the fiscal year.
- b. Library Director's Report: Parking lot update – work is happening on building entrance, which should be completed by Labor Day. Curbside pickup continues to go well. Starting to work on fall programming. The library will be able to get mail delivered to a box on the property rather than picking it up at the post office once the new mailbox is installed during the parking lot construction project. The library lost power on Monday due to the derecho storm, curbside pickups continued, power was restored by the following morning.
- c. Personnel Committee: Did not meet.
- d. WPL Friends Foundation Report: WPLFF is trying to raise funds lost from Book Nook and Book Sale sales. A fundraising notice was placed in the weekly library online newsletter to elicit some donations. No other fundraising events planned at this time.
- e. Ways and Means Committee: Did not meet.
- f. COVID update – School will open on August 25th while the library remains closed. Like to wait and see how the school responds to student COVID cases. Library is working on a Book Bundles program to get more books to families without browsing.

8. ADJOURNMENT

Henderson motioned to adjourn the meeting. Thienes seconded. Ayes: 5. Nays: 0.
Motion carried 5-0.
Board adjourned the meeting at 7:35 p.m.

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR September 8, 2020.