

****PUBLIC NOTICE****

WAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

6:30 P.M., Tuesday, September 8, 2020

950 Warrior Lane – Waukee, IA 50263

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee Public Library Board of Trustees will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.**

The meeting shall be conducted via Zoom at the following link or phone numbers:

Meeting <https://waukee.zoom.us/j/93876824295?pwd=eUJNdEY0TTF1N1BYRkI2a254WHNaZz09>

MeetingID: 938 7682 4295

Passcode: 758186

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the Library Director at 978-7931 or klarson2@waukee.org if you have questions or electronic accessibility issues

MINUTES

1. CALL TO ORDER

President Jared Starkweather called the meeting to order at 6:31 p.m.

2. ROLL CALL

Board of Trustees in attendance: Kaba Kayembe, Kayt Gabrielson, Connie Thienes, Emily Schultz, Michelle Henderson, and Jared Starkweather

Liaisons in attendance: Kristine Larson

Board of Trustees not in attendance: Miranda Djukic

3. APPROVAL OF AGENDA

Schultz moved to approve the agenda. Thienes seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 08-11-2020

Schultz moved to approve the minutes. Gabrielson seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented the bills.

Kayembe motioned to approve the August bills. Gabrielson seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

7. REPORTS

a. Budget Report: Continuing to save on salary currently. No major building costs YTD. Will have 'new' computer cost in this year's budget.

b. Library Director's Report: Parking lot is continuing, should be done in October; currently ahead of schedule, planting will be done in the Spring. Curbside does about 50 pickups per day. Fall programming planning is underway. Book bundles launched and has received a lot of positive feedback. Storytime in a Kit launched – providing daycares with the needed books, supplies to do the storytime that the library would normally visit and do. Continuing to drop off and pick up books at nursing homes. Added Lynda.com, Bookflix, Washington Post, and Creativebug. Chat feature being added to library site in upcoming weeks – monitored 10-6 Mon-Fri.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Did not meet.

e. Ways and Means Committee: Did not meet.

f. COVID update: Thinking about adding curbside pickups on Saturdays, assessing scheduling.

9. ADJOURNMENT

Thienes motioned to adjourn the meeting. Schultz seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

Board adjourned the meeting at 7:02 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR OCTOBER 13, 2020.