

**\*\*PUBLIC NOTICE\*\***

**WAUKEE PUBLIC LIBRARY**

**BOARD OF TRUSTEES MINUTES**

**6:30 P.M., Tuesday, June 8, 2021**

950 Warrior Lane – Waukee, IA 50263

**\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee Public Library Board of Trustees will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.**

The meeting shall be conducted via Zoom at the following link or phone numbers:

Meeting <https://waukee.zoom.us/j/93876824295?pwd=eUJNdEY0TTF1N1BYRki2a254WHNaZz09>

MeetingID: 938 7682 4295

Passcode: 758186

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the Library Director at 978-7931 or [klarson2@waukee.org](mailto:klarson2@waukee.org) if you have questions or electronic accessibility issues

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**MINUTES**

**1. CALL TO ORDER**

President Jared Starkweather called the meeting to order at 6:33 p.m.

**2. ROLL CALL**

Board of Trustees in attendance: Connie Thienes, Miranda Djukic, Jared Starkweather, Emily Schultz, and Kayt Gabrielson

Trustees not in attendance: Kaba Kayembe and Michelle Henderson

Liasions in attendance: Kristine Larson

**3. APPROVAL OF AGENDA**

Schultz moved to approve the agenda. Thienes seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

#### 4. MINUTES FOR APPROVAL

##### a. Regular Meeting 05-11-2021

Djukic moved to approve the minutes. Thienes seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

#### 5. PUBLIC COMMENTS

None

#### 6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented bills.

Nothing out of the ordinary for the month; costs for upcoming summer reading/program costs and spends for the end of the year.

Gabrielson motioned to approve the bills. Schultz seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

#### 7. REPORTS

a. Budget Report: Amendment reports - saved money at the beginning of the year from staff savings and it was adjusted; no adjustments on operating or services. Coming in fairly even to budget.

b. Library Director's Report: New Public Services position starting June 14. Summer reading getting started; seeing a patron increase with school being out. AC went out on 6/7 due to an email server outage - repaired. Connie and Miranda up for reappointment to the board, looking for approval at the 6/21 meeting.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Did not meet; Kristine requesting August book sale.

e. Ways and Means Committee: Did not meet.

#### 9. ADJOURNMENT

Thienes motioned to adjourn the meeting. Djukic seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

Board adjourned the meeting at 6:59 p.m.

\*\*Minutes submitted by Kayt Gabrielson, Secretary

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President

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Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING WILL OCCUR JULY 13, 2021.