

**\*\*PUBLIC NOTICE\*\***

**WAUKEE PUBLIC LIBRARY**

**BOARD OF TRUSTEES MINUTES**

**6:30 P.M., Tuesday, August 10,  
2021**

950 S. Warrior Lane – Waukee, IA  
50263

**\*Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee Public Library Board of Trustees will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.**

The meeting shall be conducted via Zoom at the following link or phone numbers:

Meeting <https://waukee.zoom.us/j/93876824295?pwd=eUJNdEY0TTF1N1BYRkI2a254WHNaZz09>

MeetingID: 938 7682 4295

Passcode: 758186

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the Library Director at 978-7931 or [klarson2@waukee.org](mailto:klarson2@waukee.org) if you have questions or electronic accessibility issues

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**MINUTES**

**1. CALL TO ORDER**

President Jared Starkweather called the meeting to order at 6:48 p.m.

**2. ROLL CALL**

Board of Trustees in attendance: Connie Thienes, Miranda Djukic, Jared Starkweather, Emily Schultz, Kaba Kayembe, and Micki Henderson

Trustees not in attendance: Kayt Gabrielson

Liaisons in attendance: Kristine Larson

**3. APPROVAL OF AGENDA**

Djukic moved to approve the agenda. Thienes seconded. Ayes: 6. Nays: 0.  
Motion carried 6-0.

#### 4. MINUTES FOR APPROVAL

a. Meeting 07-12-2021

b. Meeting 06-08-2021

Schultz moved to approve the minutes. Henderson seconded. Ayes: 6. Nays:

0. Motion carried 6-0.

#### 5. PUBLIC COMMENTS

None

#### 6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented bills.

Start of the new fiscal. Pretty straightforward, normal bills.

Thienes motioned to approve the bills. Kayembe seconded. Ayes: 6. Nays: 0.

Motion carried 6-0.

#### 7. ACTION ITEM – APPROVAL OF REOPENING PLAN

Larson proposes to renew regular opening hours starting on Sep 7. We are in Phase 4. Meeting rooms and study rooms are back and furniture is moving back. Online programming to continue. In the metro a lot of the other libraries have already done in-person programming this summer. Concerns about vaccines for children being unavailable with in-person programming for kids, but that is why there will be required registration and outdoors until end of October.

Kayembe motioned to approve resuming regular reopening hours. Thienes seconded. Ayes: 6. Nays: 0. Motion carried 6-0

#### 8. REPORTS

a. Budget Report:

New year, new funding. Nothing out of line, yet.

b. Library Director's Report:

Back to full staffing come September. Curbside pickup and book bundles to continue. Went to back-to-school night to meet new families in the district.

Contingency plan in the works for continuing operations with the new variant.

Multiple staff are out sick they can run the building with 4 people, but would need to cut hours – severe worst case scenario. Warrior Lane to open Aug. 20.

c. Personnel Committee: Did not meet.

d. WPL Friends Foundation Report: Did not meet.

e. Ways and Means Committee: Did not meet.

#### 9. ADJOURNMENT

Schultz motioned to adjourn the meeting. Djukic seconded. Ayes: 6. Nays: 0. Motion carried 6-0.

Board adjourned the meeting at 7:19p.m.

\*\*Minutes submitted by Emily Schultz, in the place of Kayt Gabrielson, Secretary

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President

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Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING  
WILL OCCUR SEPTEMBER 14, 2021.