

****PUBLIC NOTICE****

WAUKEE PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

6:30 P.M., Tuesday, September 14, 2021

950 Warrior Lane – Waukee, IA 50263

***Due to public health concerns and guidance, in accordance with Iowa Code Sections 21.4(1)(b) and 21.8, this meeting of the Waukee Public Library Board of Trustees will be conducted electronically as holding the meeting in person is impossible or impractical. However, the public is encouraged to access the meeting electronically in the manner specified below.**

The meeting shall be conducted via Zoom at the following link or phone numbers:

Meeting <https://waukee.zoom.us/j/93876824295?pwd=eUJNdEY0TTF1N1BYRkI2a254WHNaZz09>

MeetingID: 938 7682 4295

Passcode: 758186

All persons wishing to observe or participate in this meeting may do so via Zoom or telephone. Please contact the Library Director at 978-7931 or klarson2@waukee.org if you have questions or electronic accessibility issues

MINUTES

1. CALL TO ORDER

Vice-President Kaba Kayembe called the meeting to order at 6:33 p.m.

2. ROLL CALL

Board of Trustees in attendance: Kaba Kayembe, Connie Thienes, Emily Schultz, Miranda Djukic, and Kayt Gabrielson

Trustees not in attendance: Jared Starkweather and Michelle Henderson

Liasons in attendance: Kristine Larson

3. APPROVAL OF AGENDA

Gabrielson moved to approve the agenda. Schultz seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

4. MINUTES FOR APPROVAL

a. Regular Meeting 08-10-2021

Djukic moved to approve the minutes. Thienes seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS AS ATTACHED

Larson presented bills.

Call outs: promotion of digital scholar, bill for car accident in building (should be reimbursed by insurance company), summer reading prizes, annual subscriptions
Thienes motioned to approve the bills. Schultz seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

7. ACTION ITEM – RE-APPROVAL OF HOLIDAYS 2021

CHange to December 31 as observance of New Years

Schultz motioned to approve the holiday schedule. Djukic seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

8. REPORTS

- a. Budget Report: still early in new budget year; tracking on schedule
- b. Library Director's Report: normal hours September 7, youth outreach position started, winter reading starts in November, annual library survey in progress, board training will need to be completed in the next year
- c. Personnel Committee: Did not meet.
- d. WPL Friends Foundation Report: Did not meet; book sale raised \$2,000 and book nook reopened
- e. Ways and Means Committee: Did not meet.

9. ADJOURNMENT

Schultz motioned to adjourn the meeting. Thienes seconded. Ayes: 5. Nays: 0. Motion carried 5-0.

Board adjourned the meeting at 6:47 p.m.

**Minutes submitted by Kayt Gabrielson, Secretary

President

Vice President

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING
WILL OCCUR OCTOBER 12, 2021.