

**\*\*PUBLIC NOTICE\*\***

**WAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

**Tuesday, January 11, 2022 – 6:30 PM**

950 S. Warrior Lane – Waukee, IA 50263

Join Zoom Meeting - Meeting ID: 822 4141 7796 - Passcode: 995848

<https://waukee.zoom.us/j/82241417796?pwd=VjgrSFpkejNHVG9QZFh6LytWNXhzZz09>

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**MINUTES**

1. CALL TO ORDER

Acting President KABA KAYEMBE called the meeting to order at 6:36p.m.

2. ROLL CALL

Board of Trustees in attendance: Kaba Kayembe, Connie Thienes, Micki Henderson, Miranda Djukic, Emily Schultz

Trustees not in attendance: Kayt Gabrielson, Jared Starkweather,

Liaisons in attendance: Kristine Larson

3. APPROVAL OF AGENDA,

Djukic moved to approve agenda, omitting last month's meeting notes approval. Henderson seconded. Ayes: 5, Nays: 0. Motion carried 5-0.

4. MINUTES FOR APPROVAL

a. Meeting 12-14-2021

Minutes not yet available for approval

5. PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD'S JURISDICTION

No public Comments

6. ACTION ITEM – APPROVAL OF BILLS

Henderson motioned to approve the bills. Schultz. seconded. Ayes: 5, Nays: 0. Motion carried 5-0.

7. ACTION ITEM – APPROVAL OF TEMPORARY MODIFIED LIBRARY HOURS

Thines motioned to approve the temporary hour change. Djukic seconded. Ayes: 5, Nays: 0. Motion carried 5-0.

8. REPORTS

a. Budget Report

Pretty on target for the year at 52.9%. No unusual expenses for the year so far.

b. Library Director's Report

- Winter reading program is ends on Jan 31.
- Lots of building fixes lately (toilets, refrigerator, emergency light replacements)
- Several positions open now, interviewing starting next week and hope to fill positions quickly. Very difficult hiring environment. Some leeway with wage levels.
- Considering pulling back on in-person programming through January and seeing how numbers are doing
- Planning on regular summer programming, but will play by ear as virus news comes in

c. Personnel Committee

Did not meet.

d. WPL Friends Foundation Report

Did not meet.

e. Ways and Means Committee

Did not meet.

## 9. ADJOURNMENT

Djukic moved to adjourn. Schultz seconded. Ayes 5. Nays: 0.

### **THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING WILL OCCUR FEBRUARY 8, 2022**

\*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Library Director at least 48 hours in advance at 978-7931 or email [klarson2@waukee.org](mailto:klarson2@waukee.org) to have reasonable accommodations provided.

**\*Pursuant to §21.2 of the Code of Iowa (2021), the term “meeting” is defined as “a gathering in person or by electronic means, formal or informal, of a majority of the members of a governmental body where there is deliberation or action upon any matter within the scope of the governmental body’s policy-making duties.” This is not a planned regular or special meeting of the Waukee City Council. It is, however, a meeting of the Waukee Public Library Board of Trustees where three or more council members may be present and where policy may be discussed. If such a meeting shall take place, “the nature of the good cause justifying the departure from the normal requirements (of 24 hr notice by posting) shall be stated in the minutes.”**