



WAUKEE
PUBLIC
LIBRARY

****PUBLIC NOTICE****

WAUKEE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

Tuesday, February 8, 2022 – 6:30 PM

950 S. Warrior Lane – Waukeee, IA 50263

Join Zoom Meeting - Meeting ID: 822 4141 7796 - Passcode: 995848

<https://waukeee.zoom.us/j/82241417796?pwd=VjgrSFpkejNHVG9QZFh6LytWNXhzZz09>

MINUTES

1. CALL TO ORDER
President Jared Starkweather called the meeting to order at 6:33 p.m.
2. ROLL CALL
Board of Trustees in attendance: Kaba Kayembe, Connie Thienes, Micki Henderson, Miranda Djukic, Emily Schultz, Kayt Gabrielson, Jared Starkweather
Trustees not in attendance: none
Liaisons in attendance: Kristine Larson
3. APPROVAL OF AGENDA,
Kayambe moved to approve agenda. Djukic seconded. Ayes: 7, Nays: 0. Motion carried 7-0.
4. MINUTES FOR APPROVAL
a. Meeting 1-11-2022
Theines moved to approve minutes. Henderson seconded. Ayes: 7, Nays: 0. Motion carried 7-1.
5. PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION
No public Comments
6. ACTION ITEM – APPROVAL OF BILLS
Gabrielson motioned to approve the bills. Schultz. seconded. Ayes: 7, Nays: 0. Motion carried 7-0.
7. ACTION ITEM – APPROVAL OF MODIFIED LIBRARY HOURS (Starting March 1st)
Schultz motioned to approve the hour change. Kayembe seconded. Ayes: 7, Nays: 0. Motion carried 7-0.
8. REPORTS
 - a. Budget Report
 - 46% toward supplies and services which is right on target
 - This month we’ll have a little more for building maintenance cost, but inline with budgeting
 - Should be good on the year unless something major happens
 - b. Library Director’s Report
 - Hired two public services positions, but had another person resign today to go to Grimes Parks & Rec which had better hours
 - Still have 3 positions open to fill
 - Lack of candidates as well as lack of quality of candidates that do apply
 - 2 people who were very qualified both took other jobs
 - In person story time programs to start in March, pandemic considering

- Moving forward with summer programming as planned
 - Working to restructure – updating job descriptions, titles and increasing wages to help attract quality candidates and retain good staff
 - Went to County Supervisors to make annual ask; asked for 200K but only got 150K
 - Waukee library should still get a bigger chunk of funds based on new budgeting through Dallas Co.
 - Legislature Bill HF2176 targeting teachers and librarians
 - Regardless of whether this passes or not, hurts profession
 - Warrior Lane improvements
 - Will impact Library this summer, but should be able to get to Library from the south
 - While working on school parking lot, can access Library from the north
 - Will still be better access to Library than last year
- c. Personnel Committee
Did not meet.
- d. WPL Friends Foundation Report
 - Met last week, but not enough members for a quorum.
 - Carrie suggested grown-up egg hunt for teens/adults
- e. Ways and Means Committee
Did not meet.

9. ADJOURNMENT

Schultz moved to adjourn. Henderson seconded. Ayes 7. Nays: 0.

THE NEXT REGULARLY SCHEDULED LIBRARY BOARD OF TRUSTEES MEETING WILL OCCUR MARCH 8, 2022

*Pursuant to §21.4(2) of the Code of Iowa (2021), the City has the right to amend this agenda up until 24 hours before the posted meeting time.

The City of Waukee is pleased to provide accommodations to disabled individuals or groups and encourages their participation in city government. Should special accommodations be required, please contact the Library Director at least 48 hours in advance at 978-7931 or email klarson2@waukee.org to have reasonable accommodations provided.

***Pursuant to §21.2 of the Code of Iowa (2021), the term “meeting” is defined as “a gathering in person or by electronic means, formal or informal, of a majority of the members of a governmental body where there is deliberation or action upon any matter within the scope of the governmental body’s policy-making duties.” This is not a planned regular or special meeting of the Waukee City Council. It is, however, a meeting of the Waukee Public Library Board of Trustees where three or more council members may be present and where policy may be discussed. If such a meeting shall take place, “the nature of the good cause justifying the departure from the normal requirements (of 24 hr notice by posting) shall be stated in the minutes.”**