

Waukee Public Library  
Board of Trustees Minutes  
Tuesday, August 9, 2022  
950 Warrior Lane, Waukee, IA 50263

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1. CALL TO ORDER

Vice President Micki Henderson called the meeting to order at 5:28 PM.  
Miranda Djukic moved to proceed with the meeting; Connie Thienes seconded.

2. ROLL CALL

Board of Trustees members in attendance: Micki Henderson, Connie Thienes, Miranda Djukic,  
Melissa Marwedel  
Liaisons in attendance: Kristine Larson and Keri

3. APPROVAL OF AGENDA

Marwedel moved to approve the agenda. Djukic seconded. Ayes: 4 Nays: 0. Motion carried.

4. MINUTES FOR APPROVAL

Regular meeting 7/15/2022

Thienes moved to approve the minutes. Djukic seconded. Ayes: 4 Nays: 0. Motion carried.

5. PUBLIC COMMENTS

None

6. ACTION ITEM – APPROVAL OF BILLS

Larson presented the July 2022 invoices. All were expected expenses, several annual renewals.  
Marwedel moved to approve the bills. Thienes seconded. Ayes: 4 Nays: 0. Motion carried.

7. REVIEW ITEM – REVIEW LIBRARY ANNUAL ACTION PLAN

Larson reviewed a document showing initiatives library staff will work on throughout fiscal year  
2022 – 2023.

8. ACTION ITEM – APPROVAL OF HOLIDAYS

Larson presented a document showing proposed 2023 Waukee Public Library Holiday Closings.  
Includes 10 City of Waukee holidays and 7 Sunday holidays or Sunday-before-holiday dates  
(traditionally low traffic days).

Thienes moved to approve proposed holidays. Djukic seconded. Ayes: 4 Nays: 0. Motion  
carried.

9. REPORTS

a. Budget Report – beginning of fiscal year; 91% of budget remaining

b. Library Directors Report

- The library was impacted by the July 23rd power outage and had to close. There were no permanent electrical issues once the power came back on.
- The Baker Group replaced lights in the library the week of 8/8.
- August Bonus Bingo is in progress.
- Warrior Lane construction continues.
- Larson hopes to be at full staff in September.
- Brad Deets, City Administrator, plans to attend the next Library Board of Trustees meeting (September 13).
- 2022 Summer Reading Review – Keri Weston-Stoll presented a document showing Summer Youth program statistics. There was a total of 2,709 participants. Nearly 60% were Waukee residents. The library offered 117 in-person kids' events in June and July with 2,509 people attending. See document for additional statistics.

c. Personnel Committee – did not meet

d. WPL Friends Foundation Report

- Djukic suggested to WPLFF members in attendance to consider contacting applicants for the Board of Trustees not selected regarding potential interest in joining WPLFF.
- Larson presented a Flower Power fundraising idea that was successful at another library. WPLFF members in attendance expressed interest and will discuss further at a future meeting.

e. Ways and Means Committee – did not meet

10. ADJOURNMENT

Djukic moved to adjourn the meeting. Marwedel seconded. Ayes: 4 Nays: 0. Motion carried.

Board adjourned the meeting at 5:58 PM.

**\*\*Minutes submitted by Connie Thienes, Board Secretary\*\***

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President

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Vice President