

Waukee Public Library
Board of Trustees Minutes
Tuesday, September 13, 2022
950 Warrior Lane, Waukee, IA 50263

1. CALL TO ORDER

President Kaba Kayembe called the meeting to order at 5:30 PM.

Connie Thienes moved to proceed with the meeting; Miranda Djukic seconded.

2. ROLL CALL

Board of Trustees members in attendance: Kaba Kayembe, Micki Henderson, Connie Thienes, Anna Eichhorn, Miranda Djukic, Melissa Marwedel

Liaisons in attendance: Kristine Larson

Presenters in attendance: Brad Deets, City Administrator, Nick Osborne, Assistant City Administrator

3. PRESENTER 1

Nick Osborne presented information about the City of Waukee's new Public Art Commission, explained the purpose of the commission, and encouraged those in attendance to apply if interested or encourage others in the community with related skills or interests to apply.

4. PRESENTER 2

Brad Deets reviewed the City's 2022-2023 Strategic Plan with the Library Board of Trustees. He plans to review the plan with all City boards annually. One of the top priorities listed is the master plan for the Waukee City Campus. Land for the campus has been purchased and is located west of the Sugar Creek Golf Course. A new library building would be located within the campus. The project is currently in the scope phase. Deets projected it would be 7 – 8 years before construction would begin.

5. APPROVAL OF AGENDA

Henderson moved to approve the agenda. Marwedel seconded. Ayes: 6 Nays: 0. Motion carried.

6. MINUTES FOR APPROVAL

Regular meeting 8/9/2022

Henderson moved to approve the minutes. Djukic seconded. Ayes: 6 Nays: 0. Motion carried.

7. PUBLIC COMMENTS

None

8. ACTION ITEM – APPROVAL OF BILLS

Larson presented the August 2022 invoices. There were a lot of annual subscription renewals in August. Building & Contents Insurance increased by 16% over the budgeted amount, consistent with regional increases due to extreme weather events. The library has resumed printing “The Notice” quarterly newsletter; printing expense for the Fall issue was included in the August invoices. The lighting in the library was recently updated and the expense was included in the August invoices.

Marwedel moved to approve the bills. Thienes seconded. Ayes: 6 Nays: 0. Motion carried.

9. REPORTS

a. Budget Report – With 2 months into the fiscal year, 81% of the budget remains.

b. Library Directors Report

- Fall programs are in progress
- Rachel is hiring and training new staff. The library hopes to be at full staff again in October.
- The public computer/printing project is in progress.
- The Fall issue of “The Notice” newsletter is in distribution.
- A library program for a Pride Fashion Show is planned for October 15th. Registration will begin 9/24.

c. Personnel Committee – did not meet

d. WPL Friends Foundation Report

- WPLFF board members approved the Flower Power fundraiser for 2023.
- WPLFF plans to raise \$30,000 toward the electric Volkswagen van for the library.

e. Ways and Means Committee – did not meet

10. ADJOURNMENT

Henderson moved to adjourn the meeting. Djukic seconded. Ayes: 6 Nays: 0. Motion carried.

Board adjourned the meeting at 6:29 PM.

****Minutes submitted by Connie Thienes, Board Secretary****

President

Vice President