

WAUKEE PUBLIC LIBRARY	BOARD
SECTION 3.5	APPROVED 1/87
REQUEST FOR RECONSIDERATION	UPDATED 6/94 REVISED 4/02 REVIEWED 1/06, 2/08

Request for Reconsideration of Materials

The Waukee Public Library welcomes comments and suggestions regarding the continued appropriateness of materials in the collection, especially concerning outdated materials. Suggestions will be considered and utilized by the library in the ongoing process of collection development.

Individuals may take issue with library materials that do not support their tastes and views. Staff is available to discuss concerns and identify alternate materials that may be available. If a patron's concern is not satisfied through discussion with staff, a formal, written request for reconsideration of materials may be submitted to the library director. Copies of this form are available at the circulation desk or the director's office. See attached.

The Waukee Public Library is not a judicial body. Laws governing obscenity, subversive materials, and other questionable matters are subject to interpretation by the courts. Therefore, no challenged material will be removed solely for the complaint of obscenity or any other category covered by law until after a local court of competent jurisdiction has ruled against the material. No materials will be knowingly added to the library collection that has been previously determined to be in non-compliance with local laws.

For a request for reconsideration to be considered, the form must be completed in full. The patron submitting the request must be a resident of the Waukee Public Library's service area and hold a valid library card.

The written complaint will be forwarded to a committee of five, made up of the Library Director, two members of the Board of Trustees, and two representatives of the school or civic community who reside in Waukee. The Committee will carefully review the complaint and the material in question in the light of the Library's selection policy, and report to the Board of Trustees at its next meeting. The Board will decide on the matter and report in writing to the complainant within ten days of the meeting. The decision of the Board is final. An item will only be evaluated for reconsideration once in a twelve-month period.

CITIZENS REQUEST FOR RECONSIDERATION

Author _____

Title _____

Your Name _____

Address _____ Tel.# _____

Whom do you represent? Myself ___ Group or Organization _____

1) Why do you object to this item? _____

2) To what specifically in the item do you object? _____

3) What do you feel might be the result of exposure to this material? _____

4) For what age group would you recommend this item? _____

5) Did you read/view/hear the entire material? _____ If not, what parts _____

6) Are you aware of the judgment of this material by professional critics? _____

7) Have you seen or heard review of this item? If so, please name the source:

8) What would you like your library to do about this item? _____

Signature of complainant

Date