INTERNET ACCESS AND TECHNOLOGY USE POLICY

The Waukee Public Library was established to provide open and equal access to ideas and information. In support of its role as a center for learning, the Waukee Public Library provides computers and wireless access for public use.

Public Use of Computers

Computers may be used for one-hour blocks of time on a first come-first serve basis. Additional time may be extended at staff discretion if no one else is waiting for a computer.

Computers must be accessed using patron's library card, photo ID, or guest pass. Only two people may be at a computer station at a time.

Staff cannot provide extensive one-on-one training on computer technology or software; however, staff will attempt to answer basic questions or help users locate resources on library software, and the Internet.

No personal software is to be loaded on library computers. Any files left on the public computers will be deleted when the user is logged off. The Library is not responsible for any lost data including data brought in to the library by a patron (CDs, USB drives or portable memory devices) and does not guarantee any compatible programs.

Equipment and software must be used with proper care. Users will be held financially responsible for any damages or alteration to equipment or software. Patrons are not allowed to alter the computers in any way. Consult library staff with any troubleshooting issues.

All computer users are permitted to use the printer and will be charged a fee set by the Library Board of Trustees.

Library staff members may request that individuals cease to view or listen to works that threaten the safe and comfortable environment of the library or interfere with the conduct of library business, in accordance with the Waukee Public Library's Conduct Policy.

Each user is responsible for complying with copyright law and adhering to software licensing agreements, as well as all local, state, and federal laws including, but not limited to, those concerning fraud, piracy, or obscenity. Use of the Library's Internet connection in an illegal, disruptive, or destructive manner may result in the loss of Internet or Library privileges.

Access

Due to the unstructured and unregulated nature of the Internet, and the unreliable state of filtering, Waukee Public Library cannot control the content of resources available on the Internet.

The Waukee Public Library does not impose blocking or filtering software to limit access to Internet sites. It always has been and remains the right and responsibility of parents and guardians of children to determine what if any restrictions to place on their own children using library resources.

Confidentiality and Privacy

The Waukee Public Library upholds the right of confidentiality and privacy for all library users. Users are urged to respect the sensibilities of others when accessing information that may be considered offensive to others. However, absolute privacy for users using electronic resources in the library cannot be guaranteed.

Wireless Internet Access

Free wireless Internet access is available at the Waukee Public Library.

The wireless internet access offered at the Waukee Public Library is unfiltered. By choosing to use this free internet access service, you agree to abide by the library's Internet and Conduct policies. All policies apply in the library and on library grounds.

The library's wireless network is not secure. The Waukee Public Library assumes no responsibility for the safety of equipment or for notebook/laptop computer or other wireless device configurations, security, or data files resulting from connection to the library's wireless access.

Library staff is not able to provide technical assistance for personal computers and no guarantee can be made that you will be able to make a wireless connection.